

# Application for Employment

**A. Personal Details**

**B. Banking Details**

|   |  |  |
|---|--|--|
| Name of Bank/Building Society:<br>..... | Bank Account Number  | <input type="text"/>   |
| Address.....<br>.....<br>.....          | Bank Sort Code   | <input type="text"/> <input type="text"/> <input type="text"/> |
| .....<br>.....<br>.....Postcode.....    | Is this the account that you<br>Would like your salary/wages<br>paid into? | yes <input type="checkbox"/> No? <input type="checkbox"/>      |

## Application for Employment

### C. Next of Kin.

*Please provide details of next of kin or name of someone who we can contact in case of an emergency.*

**Name:** ..... **Relationship:**  
.....

**Address**..... **Telephone**  
**No.**.....

..... **Mobile**  
**No.**.....

**Postcode**.....

---

—

**Education**

*Please provide details of any qualifications that you have obtained*

CSE / O'Level / GCSE / A' Level

Subject:                      Level:                      Grade:

.....

.....

.....

.....

.....

Higher Education/University:

Subject:                      Level:                      Grade:

.....

.....

.....

Professional Qualifications:

.....

.....

.....

**D. Current Employment**

*Please provide details of your current employment status*

|                       |  |   |                                       |  |
|-----------------------|--|---|---------------------------------------|--|
| Are you<br>Currently: | Unemployed<br><input type="checkbox"/> | Self Employed<br><input type="checkbox"/> | Temporary<br><input type="checkbox"/> | If you are employed on a part<br>time basis only, please indicate<br>The hours and / or days worked<br>.....<br>.....<br>..... |
|                       | Full Time<br><input type="checkbox"/>  | Part Time<br><input type="checkbox"/>     | Contract<br><input type="checkbox"/>  |  |

# Application for Employment

**D. (Cont)**

Name of current or last employer.....

Address..... Position Held.....

..... Payroll Number.....

Postcode..... Time with Employer.....

**E. Work History:**

*Please give details of your previous employment:*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

**F. Relevant Work Experience.**

*Please provide details of any work experiences that supports your application for employment.*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

**Application for Employment**

**G. References:**

*Please provide details of two referees, one of which must be your current or last employer:*

Name..... Address.....

Company Name.....

Work Telephone No.....

Postcode.....

  

Name..... Address.....

Company Name.....

Work telephone No.....

Postcode.....

**H. General Information:**

Are you the owner of a car? Yes  No  Do you hold a current Drivers Licence? Yes  No

Which areas are you prepared to travel to? Yes  No

..... Do you have any endorsements?

..... If Yes please detail.....

.....

I confirm that to the best of my knowledge the information given is correct. I understand that any information found to be false may lead to my application being rejected, or if employed lead to my instant dismissal.

Signed..... Date.....